COMPETITION ANNOUNCEMENT

COMPETITION FOR THE CONCEPTUAL ARCHITECTURAL AND URBAN DESIGN FOR THE LOCATION OF THE NEW CEMETERY IN BERANE

Municipality of Berane

IV Crnogorske brigade 1, Berane

Montenegro

[www.berane.me](http://www.berane.me)

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1. BASIC INFORMATION ABOUT THE COMPETITION
   1. Title of the Competition

Competition for the conceptual architectural and urban design of the structure - the New City Cemetery in Berane

* 1. Name of the Competition Announcer and Organiser

Municipality of Berane - Office of the Chief City Architect

IV Crnogorske brigade 1

84300 Berane

(+382) 51 231 973

http://www.berane.me/; <https://berane.me/glavni-gradski-arhitekta-2/>

Authorized Person of the Competition Announcer

Sonja Simeunović-Vuković-acting Chief City Architect

e-mail:arhitekta@berane.co.me

2. COMPETITION OBJECTIVE

The main objective of the Competition is the selection of the best conceptual architectural and urban design for the structure of the new city cemetery in Berane, which will serve as a steady basis for detailed elaboration through the main project in two stages, which will follow upon the selection of the first-ranked competition entry.

The general and ultimate goal is to create the conditions for development of a new cemetery and the functioning of the utility company and the needs for burial.

3. COMPETITION TYPE

The Competition for the conceptual architectural and urban design is an international, general, single-stage and anonymous.

4. COMPETITION TASK

The competition entries are expected to offer the highest quality solution for the structure of the new city cemetery and do a spatial analysis of the integration of the new structure/structures with all their facilities into the existing space with a detailed presentation of all limiting factors and the potential of the space and to harmonize the shape of the subject structure/structures with the already acquired spatial and planning obligations in the immediate environment, while observing all the features of the space and terrain. The conceptual design should achieve a high ambient value and realize the principle of sustainability during construction and use.

In programme terms, the structure should fulfil the primary purpose, but also enable additional accompanying facilities that enhance the basic role of the structure.

The conceptual design should be developed in accordance with the applicable legal regulations in this field, the rules of the profession, according to the available guidelines of the plan and prescribed standards, that is, in accordance with the Competition Announcement, Competition Task and other attachments that are an integral part of the competition documents.

The planned location is within the scope of the urban elaboration of the Berane SUP, in the zone of the planned "Jasikovac polje" DUP, which has not been adopted. The determined area for the location is 74,446 m² with the current intended use as agricultural land and it includes cadastral plots no. 1150, 1151/1, 1151/2, 1154, 1155, 1156/1, 1156/2, 1162, 1163, 1164, 1165, 1166, 1167, 1168, 1169, 1170, 1171, 1172/1, 117 2/2, 1173, 1174, 1175, section 1176 of the CM Budimlja

5. MANDATORY CONDITIONS FOR PARTICIPATION IN THE COMPETITION

All legal and natural persons who meet the requirements prescribed under the Competition Announcement and the Competition Task shall be entitled to participate in the Competition.

Persons who have their residence or registered office in the territory of Montenegro, as well as the persons with residence or registered office in the territory of another country, may participate in the Competition, where at least one of the authors of the competition entry (individual or the author’s team leader) is a responsible person of the architectural profession. The author, or the leader of the author's team, can hire experts from other professions in order to improve the competition design.

Persons who are directly involved in the preparation and implementation of the Competition, persons who are their closest relatives, persons who are employed with the Competition Announcer, and persons whose employment with the Competition Announcer terminated within a two-year period upon the termination of employment, as well as the persons who are the closest relatives of the members of the Jury and/or have a working relationship with them, may not participate in the Competition,

Mandatory conditions for the participation in the Competition are as follows:

- The competition entry needs to include all graphical and textual documents, as well as other data required under the Competition Announcement;

- The competition entry needs to be submitted within the prescribed timeframe and in the manner specified by the Competition Announcement.

Each participant, individual or group, shall be entitled to participate in this Competition with only one entry.

One competition entry may contain only one design, variant designs are not allowed.

6. COMPOSITION OF THE JURY AND THE REPORTING STAFF

6.1 Competition Jury

Members of the Competition Jury are:

1. Sonja Simeunović-Vuković, graduate engineer of architecture,, President of the Jury
2. Srdjan Tadić, graduate engineer of architecture,., member of the Jury
3. Rifat Alihodžić, PhD. Arch., member of the Jury
4. Grozdana Šišović, graduate engineer of architecture,. member of the Jury
5. Aleksandra Vukićević, graduate engineer of architecture, in Landscape Architecture.
6. Ivana Medojević, Spec.Sci. Arch., member of the Jury
7. Viktorija Nikolić, MSc. in Architecture. member of the Jury

Where one of the jury members is unable to participate in the judging, the Competition Announcer shall appoint Ljubiša Armuša, BSc. Arch. as a deputy member of the Jury.

6.2. The reporting staff

The reporting staff members are:

1. Marsenić Snežana, graduate civil engineer

2. Marjan Obadović BSc.Ecc.

Prior to commencement of the Jury's work, the reporting staff shall verify the completeness of the submitted entries and their compliance with the terms and conditions of the Competition and inform the Jury thereof with a proof of possible incompleteness of the entries for which this has been verified - they are eliminated from the further procedure.

In the event that fewer than three entries are submitted to the Competition, the Competition shall be cancelled.

Administrative tasks for the needs of the Competition shall be performed by the professional reporting staff of the Competition.

7. OBLIGATIONS OF THE COMPETITION ANNOUNCER

Following the decision of the Jury and submission of the Final report of the Jury, the Competition Announcer shall publish the results of the Competition in the same manner as the invitation to the Competition was announced. The published results of the Competition and the Jury’s Report shall be submitted to the participants, in accordance with the Competition Announcement.

The submitted competition entries and the Final report of the Jury shall be published at the website of the Municipality of Berane www.berane.me, within 30 days of the publication of results.

8. CONTENTS OF THE COMPETITION DOCUMENTATION

8.1. Textual part

- Competition Announcement;

- Competition Task

8.2. Graphical part

- Geodetic and cadastral survey;

- Photo documentation;

8.3. Numerical documentation

- a table of realized capacities in accordance with the proposed solution

9. MANNER AND ADDRESS FOR DOWNLOADING THE COMPETITION DOCUMENTATION

The entire documentation representing the competition material shall be published on the websites [www.berane.me](http://www.berane.me) and info@architecturalcompetitions.me

10. COMPETITION DEADLINES

10.1. Competition Announcement

The Competition shall be open as of **Tuesday, 18 July** 2023.

10.2. Deadline for posing questions

All participants may pose their competition related questions until **Monday, 31 July** 2023, whereupon all received questions and answers shall be published on the website of the Municipality of Berane by **Monday, 14 August 2023.**

The questions shall be submitted to the address: arhitekta@berane.co.me

10.3. Deadline for submission of entries

The deadline for submission of entries is 23:59 (UTC+1) **Monday, 18 September** 2023.

10.4. Competition results

The results of the Competition shall be published by **2 October** 2023.

Following the decision of the Jury and submission of the Final report, the Competition Announcer shall publish the results of the Competition on the official website of the Municipality www.berane.me.

10.5. Exhibition of competition entries

The exhibition of the competition entries shall be organized no later than within 30 days of the publication of results of the Competition. The information about the place, opening date and duration of the exhibition shall be published on the website of the Municipality of Berane.

11. CONTENTS OF THE COMPETITION ENTRY

According to the Rulebook on the manner and procedure of conducting a public competition, the competition entry should include graphical, textual, numerical and other attachments, which the author considers appropriate for a better presentation of the competition solution.

11.1. Textual and numerical part

Each competition entry shall include a textual part presented in A3 format notebooks with the following contents:

* Conceptual explanation of the solution:
* Description and explanation of selected materials
* Description of the application of energy efficiency principles and environmentally friendly solutions (use of renewable energy sources, public lighting, greening, materialization...):
* Table with realized gross and net surfaces, urban parameters and number of floors:
* Architectural design of the structure
* Rough estimate of the investment

The textual part also contains additional information that the participant considers to be important for the proposed solution.

11.2. Graphical part:

Each competition entry shall contain a graphical part presented on A0 format panels, with the following contents:

* A layout plan of the competition design in the context of the wider urban environment - conceptual representation of spatial elements and relations within the intervention as well as the relation with the immediate and wider environment. R 1:1000
* A site plan with detailed representation of the competition design - detailed use of surfaces, composition plan - plan of physical structures and spatial relations, regulation and levelling of space, number of floors of structures, transportation network, brief data on planned capacities and other data that need to be presented in graphical attachments for easier consideration. R 1/500
* Landscaping - landscaping with the foundations of structures and burying places in direct contact with the terrain with all the necessary data, the legend of surface finishes and a tabular representation of the realized surfaces with different finishes. R 1/250 (area around structures)
* Hard landscaping - presentation of detailed elaboration of characteristic segments - details (the paving of paths, development of plateaus, fences, etc. through bases, cross-sections and appearances)
* Bases of all floors of accompanying structures with furniture disposition R 1/100
* Representation of characteristic cross-sections with a wider coverage of the location and defined boundaries -show contact zones on the cross-sections (public spaces, private built-up areas, etc.), distance from the boundary of the plot, from the ancillary structure-fence, etc. Structures in the immediate environment in the subject attachments should be shown in silhouettes. R 1/100
* Appearances/facade of the structure with a representation of planned materialization and tables/legend of the surface finishes-materializations shown in the drawing. R 1/100
* A three-dimensional representation of the solution done with appropriate 3D computer graphics or/and the building and photographing of a model (the model is not a mandatory attachment),
* Additional attachments at the Author's choice.

All the mentioned textual and graphical attachments shall be a mandatory part of the competition entry. The entries that do not contain the listed mandatory attachments and elements shall not be taken into consideration.

12. MANNER OF TECHNICAL - DESIGN ELABORATION OF COMPETITION ENTRY

Competition entries shall be submitted in a digital form, A0 sheets, laminated (glued on 5-10mm thick foam) in 1 copy.

12.1. Textual attachments

Textual attachments shall be submitted in A3 notebooks (horizontal orientation), with the contents indicated in Chapter No. 11.1. in 5 copies

In the upper right corner of each page, indicate the full title of the Competition

In the upper left corner of each sheet, indicate the entry’s code (of 6 characters, of which three are Arabic numbers and three uppercase Latin letters).

Use Arial font, size 18.

12.2. Graphical attachments

All graphical attachments of the competition entry shall be submitted on A0 panels (vertical orientation) and formatted in A3 notebooks. Graphical attachments shall be submitted in accordance with the contents indicated in Chapter No. 11.2. The number of pages is not limited.

In the upper right corner of each page, indicate the full title of the Competition

In the upper left corner of each sheet, indicate the entry’s code.

Use Arial font, size 18.

12.3. Digital form

All competition entries shall be submitted on a CD. Burn two folders to the CD.

Save the file in .pdf format in one folder, with all sheets enclosed in A3 notebooks in an analogue form.

In the other folder, save each A0 panel prepared for printing.

Below each folder, enter the entry’s code

Enclose one CD with each A3 notebook. CDs shall be submitted in a paper package, write a code on each CD and attach it to each A3 notebook.

13. MANNER OF ENTRY SUBMISSION

The competition entry shall be submitted via e-mail to the address arhitekta@berane.co.me no later than 23:59 (UTC+1) **Monday, 18 September** 2023.

To send the entries via e-mail, it is mandatory to use a special e-mail address created for this purpose, which consists of the following elements:

1. cemetery

2. dot (.)

3. selected author’s code and

4. widely used domain (gmail, yahoo, Hotmail etc.)

Example: [cemetery.XXXX@gmail.com](mailto:cemetery.XXXX@gmail.com)

When sending documentation, make sure that it is not larger than 5MB. If the documentation is larger than 5MB, use the WeTransfer platform or equivalent.

Participants will receive an e-mail confirmation of receipt of the competition entry. Participants are fully responsible for safe and timely submission of documentation and the Municipality cannot be held responsible for failed applications.

The application is considered valid if it contains three folders with pdf files, namely:

**Folder 01** (contains textual attachments)

**Folder 02** (contains graphical attachments)

**Folder 03** (contains information about the author/s)

Upon receipt of the competition entries, the reporting staff shall check the submitted documentation and single out the folder with the information on the author/s for safekeeping until the final decision of the Jury.

Folder 03 "INFORMATION ON THE AUTHOR" contains:

a/If the prize money is paid to natural persons:

* The entry’s code – five-digit number,
* First name/s and surname/s of the author, i.e. representative of the author's team,
* The address, e-mail address and mobile phone number of the representative of the author's team,
* Statement of acceptance of the conditions of the Competition
* Statement on the distribution of the prize with bank account numbers of the members of the author's team, to which the prize money will be paid, which must be signed by all members of the author's team, with payment instructions
* Certificate of residence for all members of the author's team.

b/If the prize money is paid to a company:

* The entry’s code – five-digit number;
* Author's name with address and phone number;
* Data on the person authorized for representation;
* Name of the company, TIN and VAT;
* The address, e-mail address and mobile phone number of the representative of the author's team;
* Statement of acceptance of the conditions of the Competition
* The author's statement on the payment of the prize to the bank account of the company, signed by all members of the author's team, with payment instructions;
* Excerpt from the Central Register of Business Entities of Montenegro.

14. RECOMMENDATIONS OF THE COMPETITION ANNOUNCER AND REGULATIONS OF SIGNIFICANCE FOR THE COMPETITION TASK AND TECHNICAL REGULATIONS

When preparing the conceptual architectural and urban design, the participants of the Competition shall be obliged to observe the conditions provided by the Competition Task and the Decision on determining the location for the construction of a local structure of general interest.

The scope and level of elaboration of the competition entry should be provided in such a manner so that the architectural solution can be applied in accordance with the Law on Spatial Planning and Construction of Structures, that is, it should contain all the elements of the architectural conceptual design.

15. CRITERIA UNDER WHICH ENTRIES WILL BE EVALUATED

Each competition entry will be evaluated in the same manner and in accordance with the criteria stipulated in this Chapter.

|  |  |  |
| --- | --- | --- |
|  | **CRITERIA** | POINTS |
| 1 | **Spatial criteria**  - the spatial concept of the design, the relation between parts and the entirety of the space, architectural values, spatial comfort, quality of the space, engineering rationality and technical feasibility | 0-30 points |
| 2 | **Programme criteria**  - functionality and functional justification of the design, rational use of space, observing and fulfilling the competition task and spatial programme | 0-30 points |
| 3 | **Aesthetic criteria**  - originality, innovativeness, authenticity and creative uniqueness, completeness and consistency of the design  - achieved visual effect inside and outside the subject area | 0-15 points |
| 4 | **Ecological criterion**  - relation to the protection, preservation and improvement of the quality of the environment, sustainable use of natural resources, energy efficiency and the use of renewable energy sources | 0-15 points |
| 5 | **Economic criterion**  - cost-effectiveness and economic aspects of the projected design, economic adequacy of the design in the Competition task, rationality and practicality, reliability of use and exploitation, the estimated maintenance costs in relation to the character of the space | 0-10 points |

16. TYPE AND AMOUNT OF PRIZES AND FEES

The total prize fund for the award is 35,000.00 euros.

The Jury shall award the first, second, third prize and one purchase in the following amounts:

First prize €13,000.00

Second prize €7,000.00

Third prize €3,500.00

One purchase €1,500.00

The authors of the winning entry shall be obliged to submit the documentation with additions and modifications in accordance with the recommendations of the Jury within 10 working days of the publication of the results of the Competition.

**The amounts of prizes and the purchase indicated above are expressed in net values**

The total fund for the expenses of the Jury, reporting staff and organization amounts to EUR 10,000.00, of which the fund for Jury’s fees amounts to EUR 9,020.00.

The fees for Jury members and reporting staff are indicated in the net amount. The Jury shall reserve the right not to award any of the mentioned prizes if the competition entries are not at the satisfactory level, as well as to establish special prizes and acknowledgements.

17. TERMS OF COPYRIGHT PROTECTION AND VIOLATION OF COMPETITION RULES

17.1. Copyright

Following the decision of the Jury, with the payment of prizes and the purchase, the author's property rights shall be transferred to the Municipality of Berane.

17.2. Anonymity

All competition entries are submitted anonymously. Anonymity of the participants is achieved by free downloading of the competition material from the website of the Municipality of Berane and submitting questions without the obligation of signing and identification and using any e-mail address for this purpose. Anonymity remains in effect during the decision-making process of the Jury and must not be violated under any conditions. After the decision has been made, the Jury is obliged to submit the decision on the awarded entries to the Announcer with an official explanation. Only after the aforementioned decision has been made, the envelopes with the inscription "INFORMATION ON THE AUTHOR" are opened, whereupon anonymity terminates, and the authors of the entries become publicly known.

17.3. Disqualification

Competition entries shall not be taken into consideration while judging if:

- The competition entry was not submitted within the deadline specified in Chapter 10.3. of this Competition Announcement;

- The competition entry does not include all the attachments defined by Chapter 11 of this Competition Announcement;

- The competition entry was not submitted in accordance with the rules defined in chapters 12 and 13 of this Competition Announcement;

- The competition entry violates the conditions of anonymity.

18. LANGUAGE IN WHICH THE COMPETITION IS ANNOUNCED AND CONDUCTED

The Announcer shall announce and conduct the Competition in the Montenegrin language.

19. FINAL PROVISIONS

The results and explanation of the Competition Jury's decision shall be published on the website www.berane.me.

The author/s of the awarded design and the Competition Announcer are obliged to act in accordance with the conclusions of the Jury with respect to further realization of the awarded design.

The Final Report of the Competition Jury shall be submitted to all participants of the Competition.

Pursuant to Article 42 of the Rulebook on the manner and procedure of announcing and conducting a public competition for conceptual architectural design ("Official Gazette of Montenegro", No. 19/18), all submitted competition entries shall be publicly exhibited within 30 of the day of awarding the prizes.

Pursuant to Article 44 of the Rulebook on the manner and procedure of announcing and conducting a public competition for conceptual architectural design, competition entries that have not been awarded or purchased shall be collected within 20 days of the date of publication of the competition results. After the expiry of the deadline, the Announcer shall not be obliged to keep the competition entries.

The Jury shall reserve the right not to award any of the listed prizes if the competition entries are not at the satisfactory level, as well as to establish special awards and acknowledgements.

Any disputes arising from this Competition shall be resolved by mutual agreement, and if this is not possible, they shall be resolved by the Court competent for the Competition Announcer.

**STATEMENT FORM** / If the competition participant is a natural person or a group of natural persons

1. The entry’s code:

2. Name and surname of the author and associates:

3. The address, e-mail address and mobile phone number of the author:

4. Unique ID number of the author / bank account number of the author (one of the members of the author's team) / Name of the bank - IBAN and SWIFT code, to which the payment of the prize will be made.

With this statement, as the author/members of the author’s team, we confirm our consent to all the conditions of the Competition specified in the Announcement, and the further use of the competition entry by the Announcer. Moreover, with this statement, I/we confirm that according to the propositions of the Competition, I/we satisfy the right to participate, and that I/he/she \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (a member of the author's team) shall be the person for communication with the Announcer, regarding the modification of the conceptual design, in relation to the recommendations given by the Jury.

Pursuant to the abovementioned, I/we declare that the information indicated above is correct and that I/we agree that the prize will be paid to the bank account number indicated above \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of the author’s team member), and that we are responsible for further distribution of the prize.

Signature of the author/members of the author's team and associates

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**STATEMENT FORM** / If the competition participant is a legal entity

1. The entry’s code:

2. Name of the legal entity:

3. Name and surname of members of the author's team who function within a legal entity:

4. Person authorized for representation:

5. Address, e-mail address and telephone number of the legal entity:

6. Bank account number of the legal entity/name of the bank - IBAN and SWIFT code, TIN and VAT:

With this statement, I confirm my consent to all the conditions of the Competition specified in the Announcement, and the further use of the competition entry by the Announcer. Moreover, with this statement, I confirm that according to the propositions of the Competition, I satisfy the right to participate, and that I/he/she\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (the person authorized for representation) shall be the person for communication with the Announcer, regarding the modification of the conceptual design, in relation to the recommendations given by the Jury.

Pursuant to the abovementioned, I declare that the information indicated above is correct and that I agree that the prize will be paid to the bank account number indicated above \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (of the legal entity).

Signature and seal of the legal entity

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_